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# Memorandum

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**To:** Mayor & Members of Council  
**From:** Jon Bisher/rd  
**Subject:** General Information  
**Date:** June 21, 2013

1. **CALENDAR**

2. **AGENDA** – *Finance & Budget Committee*; Monday, June 24<sup>th</sup> at 6:30 pm

I. - *Approval of Minutes*; the meeting minutes from May 28, 2013 are enclosed

II. - *Mayor's Presentation on Spending Plan* (Tabled)

a. Memorandum from Trevor on the TAX LEVY LAW (R.C. 5705.01 TO 5705.71)

III. - *Golf Course Update and Budgetary Plan*; we have enclosed a revenue and expense report for the Golf Course that Tony Cotter has put together.

IV. – *Review of 2<sup>nd</sup> Quarter Budget Adjustments*; a copy of the worksheet with the proposed 2<sup>nd</sup> quarter Budget Adjustments is enclosed.

3. **CANCELLATION** – *Safety & Human Resources Committee*

4. **CANCELLATION** – *Regular Civil Service Commission Meeting*

5. **CANCELLATION** – *Parks and Recreation Board Meeting*

6. **AGENDA** – *Special Civil Service Commission Meeting*; Thursday, June 27<sup>th</sup> at 6:00 pm

7. The **HALEY AVENUE INTERCEPTOR I/I REDUCTION PROJECT (L.T.C.P. PROJECT NO. 17B)** has been completed; letters are being sent out today to residents regarding watering their newly seeded lawns.

8. 2013 Spring Seasonal Cleanup Summary

9. 4<sup>th</sup> of July Activities Schedule

10. HB 5/Email Greg received from Ohio Municipal Advocates

rd  
Records Retention  
CM-11 - 2 Years

May 2013						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2013						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2013						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

 Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
					BISHER - OFF	
23	24	25	26	27	28	29
	6:30 PM Finance & Budget Committee Mtg. AV - Rox		BISHER - Vacation	6:00 PM Special Civil Service Commission Meeting BISHER - Vacation	BISHER - Vacation	BISHER - Vacation
30	1	2	3	4	5	6
BISHER - Vacation	7:00 PM City COUNCIL Meeting AV - Rox BISHER - Vacation	BISHER - Vacation	6:00 PM - 8:00 pm River City Rodders Cruise-In BISHER - Vacation	BISHER - Vacation	BISHER - Vacation	8:00 AM Napoleon Triathlon BISHER - Vacation

June 2013							July 2013							August 2013						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1	1	2	3	4	5	6	4	5	6	7	8	9	10	
2	3	4	5	6	7	8	7	8	9	10	11	12	13	11	12	13	14	15	16	17
9	10	11	12	13	14	15	14	15	16	17	18	19	20	18	19	20	21	22	23	24
16	17	18	19	20	21	22	21	22	23	24	25	26	27	25	26	27	28	29	30	31
23	24	25	26	27	28	29	28	29	30	31										
30																				

 Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>30</b> BISHER - Vacation	<b>1</b> 7:00 PM City COUNCIL Meeting AV - Rox BISHER - Vacation	<b>2</b> BISHER - Vacation	<b>3</b> 6:00 PM - 8:00 pm River City Rodders Cruise-In BISHER - Vacation	<b>4</b> BISHER - Vacation	<b>5</b> BISHER - Vacation	<b>6</b> 8:00 AM Napoleon Triathlon BISHER - Vacation
<b>7</b> BISHER - Vacation	<b>8</b> 6:30 PM Electric Committee Board of Public Affairs (BOPA) 7:00 PM Water/Sewer Committee 7:30 PM Municipal Properties/ED Committee Meeting AV - Rox	<b>9</b> 4:30 PM Board of Zoning Appeals (BZA) 5:00 PM Planning Commission Mtg.	<b>10</b>	<b>11</b>	<b>12</b> 7:00 PM Rally in the Alley	<b>13</b>
<b>14</b>	<b>15</b> 6:00 PM City TREE Commission Meeting 7:00 PM City COUNCIL Meeting 8:00 PM Parks & Rec Committee Mtg. AV	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b> 6:30 PM Finance & Budget Committee Mtg. 7:30 PM Safety & Human Resources Committee Mtg. AV - Shery	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>1</b>	<b>2</b> 7:00 PM Rally in the Alley	<b>3</b>

City of Napoleon, Ohio

## **FINANCE & BUDGET COMMITTEE**

LOCATION: City Offices, 255 W. Riverview Avenue, Napoleon, Ohio 43545

### **Meeting Agenda**

Monday, June 24, 2013 at 6:30 PM

- I. **Approval of Minutes** *(In the absence of any objections or corrections, the minutes shall stand approved.)*
- II. **Mayor's Presentation on Spending Plan (Tabled)**
- III. **Golf Course Update and Budgetary Plan**
- IV. **Review of 2<sup>nd</sup> Quarter Budget Adjustments**
- V. **Any Other Matters Currently Assigned To Committee**

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Gregory J. Heath, Finance Director/Clerk

City of Napoleon, Ohio  
**FINANCE AND BUDGET COMMITTEE**

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**Meeting Minutes**

Tuesday, May 28, 2013 at 6:30 PM

<b>PRESENT</b>	
<b>Committee</b>	Christopher Ridley – Chair, John Helberg, Jason Maassel, Mayor Ron Behm
<b>City Staff</b>	Dr. Jon A. Bisher, City Manager Gregory J. Heath, Finance Director/Clerk of Council
<b>Recorder</b>	Barbara Nelson
<b>Others</b>	News Media
<b>ABSENT</b>	None
<b>Call To Order</b>	Chairman Ridley called the meeting to order at 6:30 PM
<b>Approval Of Minutes</b>	Minutes from the April 22 meeting stand approved with no objections.
<b>Mayor’s Presentation On Spending Plan Remained Tabled</b>	Mayor Behm asked that <i>Mayor’s Presentation On Spending Plan</i> remain tabled.
<b>Tuition Assistance For Paramedic Training</b>	<p>Chief Bennett said one of the applicants for tuition assistance decided not to go to school now after all. This dropped our need by \$8,600. Our original request was for \$20,000. The second applicant is already a RN and will only require partial tuition. There is \$4,500 in grant money from the State EMS Board. Last fall, we asked for additional funding for a new recruit class of 8. We didn’t get enough applicants, so some of that money is still available. This makes a total available of \$9,915. We will be short about \$1,485. Since we don’t know the costs of books and lab fees, he rounded the \$1,485 up to \$2,000.</p> <p>Bennett said part-time people go to school on their own time. There is no payroll involved. Upon completion of the classes, they owe us 3 years of service before the debt is relieved. The applicants are local. Hiring residents of the City reduces turnover. Both of the applicants are currently on the Civil Service Commission list. The RN scored 98%, but we can’t hire this person since they don’t have paramedic certification.</p> <p>Helberg asked if one person dropped out due to the budget issue. Chief Bennett said the person decided not to go to school at this time because of personal reasons.</p>
<b>Motion To Approve</b>	Motion: Mayor Behm                      Second: Maassel To recommend that Council approve the requested tuition assistance for paramedic training
<b>Passed</b>	Roll call vote on above motion:
<b>Yea-4</b>	Yea- Helberg, Maassel, Behm, Ridley
<b>Nay-0</b>	Nay-
<b>Any Other Matters</b>	No other matters were assigned to the Committee.
<b>Motion To Adjourn</b>	Motion: Behm                                      Second: Maassel To adjourn the meeting at 6:41 pm

**Passed**  
**Yea-4**  
**Nay-0**

Roll call vote on above motion:  
Yea- Helberg, Maassel, Behm, Ridley  
Nay-

**Approval Date:**

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Christopher Ridley, Chair

DRAFT



# CITY OF NAPOLEON, OHIO

## LAW DEPARTMENT MEMORANDUM

255 W. RIVERVIEW AVENUE, PO BOX 151

NAPOLEON, OH 43545

PHONE: 419.592.3503 - FAX: 419.592.4723

**TO:** Finance and Budget Committee  
**FROM:** Trevor M. Hayberger, City Law Director  
**CC:** Greg Heath Finance Director and Jon Bisher City Manager  
**DATE:** Friday, June 21, 2013  
**SUBJECT:** Funds

### MEMORANDUM

The Tax Levy Law (R.C. 5705.01 to 5705.71) provides that each state subdivision must establish certain funds, including:

- (1) A general fund;
- (2) A sinking fund, whenever the subdivision has outstanding bonds other than serial bonds;
- (3) A bond retirement fund for the retirement of serial bonds, notes, or certificates of indebtedness;
- (4) A special fund for each special levy;
- (5) A special bond fund for each bond issue;
- (6) A special fund for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose;
- (7) A special fund for each public utility operated by a subdivision; and
- (8) A trust fund for any amount received by a subdivision in trust. See, R.C. 5705.09

In addition to the funds provided for by statute for state subdivisions, generally, statutes authorize the establishment of certain other subdivision funds. For example, a taxing authority of a subdivision, by resolution or ordinance, may establish:

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City Law Director  
Trevor M. Hayberger  
thayberger@napoleonohio.com

Executive Assistant  
Sheryl K. Rathge  
srathge@napoleonohio.com

- Reserve Balance Accounts, R.C. 5705.13(A).
- A Special Revenue Fund, R.C. 5705.13(B).
- A Capital Projects Fund, R.C. 5705.13(C).

Thus, municipalities are authorized to establish **reserve balance accounts** in the general fund for the purposes of stabilizing budgets against cyclical changes in revenues and expenditures, to provide for payments of claims under a self-insurance program, or to provide for payment of claims under a retrospective ratings plan for workers' compensation. See, RC 5705.13(A). Municipalities may also establish a **special revenue fund** for accumulating resources for paying, among other things, accumulated sick leave and vacation time. See, RC 5705.13(B). Municipalities may also establish a **capital projects fund** for the purpose of accumulating resources *for acquisition, construction, or improvement of fixed assets*. See, RC 5705.13(C).

A taxing authority of a subdivision, by resolution or ordinance, may establish a capital projects fund for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets of the subdivision. More than one capital projects fund may be established and may exist at any time. The ordinance or resolution shall identify the source of the money to be used to acquire, construct, or improve the fixed assets identified in the resolution or ordinance, the amount of money to be accumulated for that purpose, the period of time over which that amount is to be accumulated, and the fixed assets that the taxing authority intends to acquire, construct, or improve with the money to be accumulated in the fund.

A taxing authority of a subdivision shall not accumulate money in a capital projects fund for more than ten years after the resolution or ordinance establishing the fund is adopted. If the subdivision has not entered into a contract for the acquisition, construction, or improvement of fixed assets for which money was accumulated in such a fund before the end of that ten-year period, the fiscal officer of the subdivision shall transfer all money in the fund to the fund or funds from which that money originally was transferred or the fund that originally was intended to receive the money.

A taxing authority of a subdivision, by resolution or ordinance, may rescind a capital projects fund. If a capital projects fund is rescinded, money that has accumulated in the fund shall be transferred to the fund or funds from which the money originally was transferred.

Notwithstanding sections 5705.14, 5705.15, and 5705.16 of the Revised Code, the taxing authority of a subdivision, by resolution or ordinance, may transfer money to the capital projects fund from any other fund of the subdivision that may lawfully be used for the purpose of acquiring, constructing, or improving the fixed assets identified in the resolution or ordinance.

Finally, the taxing authority of a subdivision may establish, with the approval of the Auditor of State, such other funds as are desirable and may provide, by ordinance or resolution, for the payment directly into such funds of money derived from specified sources other than the general property tax. The Auditor of State must consult with the Tax Commissioner before approving such other funds. See, R.C. 5705.12.

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City Law Director  
Trevor M. Hayberger  
thayberger@napoleonohio.com

Executive Assistant  
Sheryl K. Rathge  
srathge@napoleonohio.com





# City of Napoleon Parks and Recreation Department

255 West Riverview Avenue Napoleon, Ohio 43545  
(419) 592-4010 (419) 592-8955 (fax)  
tcotter@napoleonohio.com

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## *Memorandum*

To: *Jon A. Bisher, City Manager*  
From: *Tony Cotter, Director of Parks and Recreation*  
Date: *Thursday, June 20, 2013*  
Subject: *Golf Course Revenue and Expense Report – June 2013*

Per the request of City Council, I've attached a breakdown of revenue and expenses for the Golf Course. This report shows year to date data for 2013 and how it compares to figures for 2012.

As you will note, revenue in 2013 is up nearly \$15,000 from 2012 despite poor weather experienced in the month of April. We have seen increases in nearly all revenue categories including memberships, greens fees, cart fees, and concessions. We have instituted several promotions to boost play and believe that has helped overall sales. Beer sales have also given revenue a boost from previous years and should continue to provide steady revenue during our peak season. The golf course experienced only one minor flood event in May that reduced our operation to five holes of play for a three day period.

With regard to expenditures, we've made significant efforts to minimize expenses in all areas. We've adjusted our chemical applications to more of a curative approach rather than a preventative program to help reduce costs. We've minimized labor costs as much as possible without compromising the aesthetics of the course. We've eliminated professional services such as deep tine aerification. This is not normally an advisable omission in the overall agronomic program but we chose to temporarily suspend that practice for additional cost savings. Despite a reduction in our maintenance budget, the facility is in excellent playing condition.

Although there were some Capital Improvement items that were approved in this year's budget, we will only be making those expenditures if absolutely necessary. We opted to not replace any golf carts this season and will try and get another season out of the mower deck that was in the budget to replace. Currently, no expenses have been made out of the Capital Improvement fund.

As we move forward, our golf course staff will continue to be as efficient as possible with regard to expenditures. The staff in the clubhouse, together with the Golf Course Advisory Committee, will look for new ways to generate revenue and promote the course to increase play. The golf course will host two new scramble events (in addition to our regular events) which draw many non-member players and generate additional revenue. Our Junior Program, which began in early June and is held each Wednesday morning, has seen the most participation since its inception. There are 65 boys and girls participating this season. We've marketed the golf course utilizing special promotions, cross selling techniques, and partnering with local businesses through various forms of media (internet, radio, print, etc.) to stimulate additional business.

If you would like additional information, please let me know.

**Napoleon Municipal Golf Course**  
**Financial Report**  
**June 2013**

**Revenue YTD**

	<b>2012 (as of 6/15)</b>	<b>2013 (as of 6/15)</b>
Golf Memberships – Individual	\$12,860	\$15,038
Golf Memberships – High School	\$1,480	\$2,825
Golf Memberships – Spouse	\$820	\$800
Golf Memberships – Family	\$0	\$0
Golf Memberships – Senior	\$12,690	\$17,245
Greens Fees – 9 hole weekday	\$4,499	\$4,965
Greens Fees – 9 hole weekend	\$2,509	\$3,520
Greens Fees – 18 hole weekday	\$645	\$312
Greens Fees – 18 hole weekend	\$578	\$630
Greens Fees – Senior Rate 9 Hole	\$1,896	\$1,704
Greens Fees – Senior Rate 18 Hole	\$108	\$348
Greens Fees - Junior	\$712	\$1,109
Promotions/Specials – Greens Fees	\$690	\$163
Discount Card – Greens Fees	\$5,335	\$4,125
Discount Card – Cart Fees	\$1,980	\$2,550
Cart Fees	\$14,007	\$16,648
Concessions	\$4,063	\$4,467
Beer Sales	\$0	\$3,203
Retail Sales	\$891	\$1,050
Miscellaneous	\$766	\$760
<b>Total</b>	<b>\$66,529.00</b>	<b>\$81,462.00</b>

**Expenses YTD**

	<b>2012 (as of 5/31)</b>	<b>2013 (as of 5/31)</b>
Wages and Benefits	\$52,486	\$49,538
Travel, Training, Memberships, and Dues	\$190	\$100
Utilities	\$1,613	\$1,730
Professional Services	\$1,824	\$281
Materials and Supplies	\$9,254	\$5,655
Fuel	\$2,080	\$1,584
Chemicals	\$3,648	\$1,923
Equipment Maintenance	\$1,331	\$2,929
Concessions - General	\$3,801	\$3,608
Merchandise	\$2,990	\$2,096
Refunds	\$0	\$0
Concessions - Beer	\$0	\$1,378
<b>Total</b>	<b>\$79,217.00</b>	<b>\$70,822.00</b>

## 2013 APPROPRIATION BUDGET - SUPPLEMENTAL BUDGET BUDGET SUMMARY BY FUND, DEPARTMENT AND CATEGORY

<u>ORDINANCE No. -13, Passed 07/01/2013</u>	==== 2013 2nd Qt. BUDGET ADJUSTMENTS ====			2013
Proposed Appropriation Budget Adjustments	PERSONAL	OTHER	TOTAL	FUND
CATEGORY ->	SERVICES			TOTAL
<b><u>100 GENERAL FUND</u></b>				
1370 City Manager/Human Resources	-\$30,000	\$30,000	\$0	
- Move Appropriations from Personal Services -\$30,000 to Other +\$30,000 for Clemens, Nelson & Assoc. Cnt. - Net- \$-0		\$30,000		
Account - 100.1370.53350 Service Fees-Consultation				
1500 Finance/Administrative	\$0	\$1,000	\$1,000	
- Additional for Legal Advertising due to Major Projects and Vacant Position Advertising +\$8,000:				
Account - 100.1500.53810 Legal Advertising		\$8,000		
<b>Total - 100 General Fund</b>	<b>-\$30,000</b>	<b>\$31,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b><u>210 EMS TRANSPORT SERVICE FUND</u></b>				
2200 Fire/Safety Services	\$0	\$5,300	\$5,300	\$5,300
- Additional for EMS Training per Council, and Machinery & Equipment from Donated Funds +\$5,300:				
Account - 210.2200.52000 Travel & Training		\$3,000		
Account - 210.2200.57000 Machinery & Equipment		\$2,300		
<b><u>242 FIRE EQUIPMENT FUND</u></b>				
2200 Fire/Safety Services	\$0	\$500	\$500	\$500
- Additional for Approved FEMA Grant for SCBA Gear, (Grant \$210,900 + Local Share \$11,100 - Prior Budget Approved \$221,500) +\$500:				
Accounts - 242.2200.57000 Machinery & Equipment		\$500		
<b><u>276 LAW ENFORCEMENT BLOCK GRANT (LEBGF) FUND</u></b>				
2100 Police/Safety Services	\$0	\$6,000	\$6,000	\$6,000
- Additional for Approved LEBGF Grant for Mobile Computers, (Grant-\$5,400 + Local Share-\$600) +\$6,000:				
Accounts - 276.2100.57000 Machinery & Equipment		\$6,000		
<b><u>400 CAPITAL IMPROVEMENT FUND</u></b>				
9900 Transfer Accounts	\$0	\$600	\$600	\$600
- Additional for Local Share on LEGB Grant +\$600:				
Accounts - 400.9900.59530 TR-TO 276 LEBGF		\$600		
<b><u>520 SEWER (WWT) UTILITY REVENUE FUND</u></b>				
6300 Sewer(WWT)/Treatment Plant Operations	\$0	\$6,950	\$6,950	\$6,950
- Appropriate for Interest on RZEDB's reduced reimbursement due to Squestration +\$6,950:				
Accounts - 520.6300.58550 Interest Payment-Bonds		\$6,950		
<b>* GRAND TOTAL - ALL FUNDS</b>	<b>-\$30,000</b>	<b>\$50,350</b>	<b>\$20,350</b>	<b>\$20,350</b>

# Memorandum

**To:** Safety and Human Resources Committee, Township Trustees, Council,  
Mayor, City Manager, City Law Director, City Finance Director, Department  
Supervisors

**From:** Gregory J. Heath, Finance Director/Clerk of Council

**Date:** 6/20/2013

**Re:** Safety and Human Resources Committee Meeting Cancellation

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The Safety and Human Resources Committee meeting scheduled for Monday,  
June 24, 2013, has been CANCELED due to lack of agenda items.

# Memorandum

**To:** Civil Service Commission, Council, Mayor, City Manager, City Law Director,  
City Finance Director, Department Supervisors, Media

**From:** Gregory J. Heath, Finance Director/Clerk of Council

**Date:** 6/18/2013

**Re:** Civil Service Commission Meeting Cancellation

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The regular Civil Service Commission meeting, scheduled for Tuesday, June 25, has been CANCELED due to a Special Meeting scheduled for Thursday, June 27.

# Memorandum

**To:** Parks & Recreation Board, Council, Mayor, City Manager, City Law Director,  
City Finance Director, Department Supervisors

**From:** Gregory J. Heath, Finance Director/Clerk of Council

**Date:** 6/17/2013

**Re:** Parks & Recreation Board Meeting Cancellation

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The regular meeting of the Parks & Recreation Board, scheduled for Wednesday, June 26, has been canceled due to lack of agenda items.

City of Napoleon, Ohio

## **CIVIL SERVICE COMMISSION**

LOCATION: Council Chambers, 255 W. Riverview Ave., Napoleon, OH 43545

### **Special Meeting Agenda**

**Thursday, June 27, 2013 at 6:00 PM**

The Civil Service Commission will meet in a work session on Thursday, June 27, 2013, at 6:00 PM at 255 W. Riverview Ave., Napoleon, OH 43545.

1. Administer and Grade the Civil Service Test for the Position of Fire Captain
2. Certify the Eligible List for Fire Captain
3. Application Dates for Police Lieutenant
4. Any other business to come before the Commission

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Gregory J. Heath, Finance Director/Clerk of Council





# City of Napoleon, Ohio

## Engineering Department

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., City Engineer

Telephone: (419) 592-4010 Fax: (419) 599-8393

[www.napoleonohio.com](http://www.napoleonohio.com)

June 21, 2013

Re: Haley Avenue Interceptor I/I Reduction Project  
(Long Term Control Plan Project No. 17B)  
Lawn Seeding Notification

Dear City of Napoleon Resident,

As part of the above referenced project, lawns have been re-seeded. In an effort to help insure that grass grows, the City of Napoleon's Engineering Department encourages homeowners to water their lawns.

If you choose to water your lawn, please contact us. We will notify the City of Napoleon's Utility Department and have your water/sewer bill credited. This is done by billing you for the number of units of water used in the corresponding month the year before. For example, if you get credit for your September 2013 bill, you will be billed for the number of units of water used based on what you used in September 2012. Although the water/sewer rate will be based on the 2013 rates, the amount used will be based on what you used in 2012.

Generally we credit water/sewer bills for two (2) or three (3) months, depending on when the seeding is done. We will credit water/sewer bills for the remainder of June, July and August.

**In order to receive this credit, you must contact the City of Napoleon's Engineering Department. Also, if your lawn is not watered, the grass will NOT grow.** If you seeded your own lawn, you are still eligible for the water/sewer credit.

**Please water your lawn either before 9:00 a.m. or after 6:00 p.m.** and contact us to receive your credit. If you have any other questions or require additional information, please contact us at your convenience.

Yours truly,

Chad E. Lulfs, P.E., P.S.  
Director of Public Works

cc: Dr. Jon A. Bisher, City Manager  
Ronald A. Behm, Mayor  
City Council

# City of NAPOLEON, Ohio

## Operations Department

1775 Industrial Dr., P.O. Box 151, Napoleon, OH 43545

Phone: 419/599-1891 Fax: 419/592-4379



# Memorandum

To: Chad E. Lulfs, P.E., P.S. Director of Public Works  
From: Jeffrey H. Rathge, Operations Superintendent  
Date: June 12, 2013  
Subject: 2013 Spring Clean Up Summary

Please find below the cost breakdown of the 2013 Spring Seasonal Clean Up.

### LABOR

City	466 regular time man-hours	\$13,739.06
City	53 Overtime hours	\$2,541.76
Trustees	128 regular time man-hours	\$ N/C
<b>TOTAL:</b>		<b>\$16,280.82</b>

(The wages reflect actual wages per hour per man, plus 38.5% for benefits & longevity)

### TRUCK RENTAL (Premier Truck Sales)

2 Garbage Truck Rentals for 1 week	\$4,700.00
<b>TOTAL:</b>	<b>\$4,700.00</b>

### CITY EQUIPMENT

service truck	42 hours	\$15.00/hour	\$630.00
small dump-2 ea.	96 hours	\$25.00/hour	\$2,400.00
refuse truck	52 hours	\$50.00/hour	\$2,600.00
<b>TOTAL:</b>			<b>\$5,630.00</b>

(Prices reflect cost without operator)

### LANDFILL

April 29	6 refuse loads	34.83 tons @ 43.75	\$1,523.81
April 30	7 refuse loads	43.67 tons @ 43.75	\$1,910.56
May 1	6 refuse loads	37.58 tons @ 43.75	\$1,644.13
May 2	6 refuse loads	41.74 tons @ 43.75	\$1,826.13
May 3	7 refuse loads	44.76 tons @ 43.75	\$1,958.25
May 4	2 refuse loads	15.53 tons @ 43.75	\$679.44
May 6	5 refuse loads	31.73 tons @ 43.75	\$1,388.19
<b>TOTAL:</b>	<b>39 refuse loads</b>	<b>249.84 tons @ 43.75</b>	<b>\$10,930.51</b>

**N&R&G RECYCLING – (scrap metal)**

April 29	7 loads	2.79 net tons @ 217.50	\$606.83
April 30	4 loads	2.22 net tons @ 217.50	\$482.85
May 1	5 loads	1.91 net tons @ 217.50	\$415.43
May 2	6 loads	2.11 net tons @ 217.50	\$458.92
May 3	3 loads	1.54 net tons @ 217.50	\$334.95
May 6	2 loads	0.86 net tons @ 217.50	<u>\$187.05</u>
<b>TOTAL:</b>	<b>27 loads</b>	<b>11.43 net tons @ 217.50</b>	<b>\$2,486.03</b>
	<b>2 Air Conditioners @ \$6.00 =</b>		<b><u>-\$12.00</u></b>
	<b>TOTAL METAL REIMBURSEMENT</b>		<b>\$2,474.03</b>

**HENRY CO. LANDFILL- tires**

71 Passenger tires @ 1900 lbs. @ 0.04/lb./ea. = **\$76.00**

**CUMULATIVE TOTALS**

Labor:	\$16,280.82
Truck Rental:	\$ 4,700.00
City Equipment:	\$5,630.00
Landfill:	\$10,930.51
Tire Disposal:	<u>    \$76.00</u>
<b>SUBTOTAL:</b>	<b>\$37,617.33</b>
Metal Reimbursement:	<b>\$2,474.03</b>
<b>GRAND TOTAL:</b>	<b>\$35,143.30</b>

**Total from Spring 2012 was: \$35,827.24**



# Napoleon Parks and Recreation Fourth of July Celebration 2013

## Tuesday, July 2:

**9:00 am - 9:00 p.m.**

**Hole In One Contest** - sponsored by the Napoleon American Legion. Any person scoring a hole-in-one will receive \$1,000 compliments of the American Legion. (Two or more winners shall split the prize). Gift certificates will be awarded daily to persons closest to the pin. Located near wooden shelterhouse at Glenwood Park.

**1:00 pm – 9:00 p.m.**

### **3 on 3 Basketball Tournament – Glenwood Park**

Age groups – 13- 15 (boys and girls)      1:00 p.m. start  
Open Division      5:00 p.m. start

Teams shall consist of a maximum of four (4) players.  
Double elimination format. \$20.00 entry fee per team.  
Trophies and shirts awarded to winners. Registration deadline is Monday, July 1.



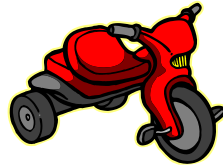
## Wednesday, July 3:

**9:00 am - 6:00 p.m.**

**Hole In One Contest** - sponsored by the Napoleon American Legion. Any person scoring a hole-in-one will receive \$1,000 compliments of the American Legion. (Two or more winners shall split the prize). Gift certificates will be awarded daily to persons closest to the pin. Located near wooden shelterhouse at Glenwood Park.

**6:00 - 7:30 p.m**

**Big Wheel Race** – Napoleon Middle School rear parking lot. Age groups for those 7 and under. Prizes for winners. Register at the site.



## **Thursday, July 4:**

**8:00 a.m.**

**Red, White, and Blue Golf Scramble** – Golf Course  
This will be a unique 5 person scramble where teams will play from the red, white, and blue tees. Prizes will be awarded to winning teams as well as individual awards for closest to the pin, long drive, and longest putt. Entry fee will be \$100.00 per team (10 team minimum). Contact the clubhouse at 592-5526 to enter your team or for more information.



**9:00 a.m. - 6:00 p.m**

**Hole-In-One Contest** - Glenwood Park

**9:00 a.m. - 1:00 p.m.**

**Basketball Hotshot Contest** - Glenwood Park Basketball Court. Boys and Girls age groups are 9-12, 13-15, and 16-18. Registration at 9:00 a.m. with competition to begin at 9:30 a.m. Trophies to winners in each age group

**10:00 a.m. - 6:00 p.m**

**Free Open Swim** at the Napoleon Municipal Pool

**12:00 p.m.**

**Chicken Barbecue** - located inside at the American Legion. Chicken dinners and bratwurst sandwiches. Eat in or carry-outs available. Outside beverage stand also open at 11:00 a.m.

**2:00 - 3:00 p.m**

**Kids Games at the Municipal Pool** - prizes and candy donated by the American Legion.



**1:00 p.m.**

**Girls Softball All-Star Game** - All Stars from the Girls Fastpitch Softball Minor League program to compete at the High School.

**1:00 p.m.**

**Junior Little League All-Star Game** – Glenwood Park.

**4:00 p.m.**

**Girls Softball Challenge** – High School Softball Fields Skills challenges, homerun derby, alumni game, and more. Concession stand will be open through the fireworks. (tentative)

**5:00 p.m.**

**Sr. Little League Baseball All-Star Game** – Glenwood Park



**8:00 p.m.**

**Napoleon Community Band** - Glenwood Park  
Local instrumental band playing all of the traditional Independence Day music leading up to the fireworks display.

**10:00 p.m.**

**Fireworks Display** - Glenwood Park  
(Please park in the parking lots at Glenwood Park and the High School - there will be no parking on Bales Road from Briarheath Dr. to Chelsea Ave. and on Briarheath Dr. from Kenilworth to Bales)



**Fw[2]: URGENT: A Message from First Suburbs Ohio regarding HB 5**

From: "Gregory J Heath" <gheath@napoleonohio.com>  
To: "Roxanne Dietrich" <rdietrich@napoleonohio.com>

06/20/13 08:54 AM

For Council Packets!

-----Original Message-----

From: "Ohio Municipal Advocates" <michael.bowen@lakewoodoh.net>  
To: info@napoleonohio.com  
Date: 06/19/13 16:21  
Subject: URGENT: A Message from First Suburbs Ohio regarding HB 5

The logo for "OHIO UNITED" is displayed in large, white, bold, sans-serif capital letters against a dark grey background.

Sponsored by: *Ohio Municipal Advocates*

June 19, 2013

Dear Municipal Leader:

The legislative approach to HB-5 is at a very volatile and critical point.

House Ways and Means Chairman Peter Beck has mapped out a thoughtful, reflective approach to HB-5 which includes hearings through the summer.

Representative Grossman, chief sponsor of HB-5 is putting on a full court press to bypass the House Ways and Means Committee's inclusive approach to this complex bill. She is putting pressure on House Speaker Batchelder to force a vote in Ways and Means, and/or by pass Ways and Means for a vote in the next week.

Municipalities across Ohio have worked hard to produce a substitute HB-5 that address virtually all of the uniformity issues both sides support, and stops the special interest led tax reduction issues that have nothing to do with uniformity.

Details of the substitute Bill can be found on the Ohio United website [www.ohmuniadvocates.com/our-proposal/](http://www.ohmuniadvocates.com/our-proposal/)  
What you can do ASAP:

- 1) Contact your local house representative and voice your support for Ways and Means Chairman Beck. Find your representative here: <http://www.legislature.state.oh.us/>
- 2) If you have not done so, please email your support of The Ways and Means deliberative support to your Representative and to Speaker Batchelder's office . click here for email addresses and letter template. <http://ohmuniadvocates.com/related-documents-2/>

Your voice is critical now.

On Behalf of First Suburbs of Ohio

Michael P. Summers

Mayor, City of Lakewood  
[Mike.summers@lakewoodoh.net](mailto:Mike.summers@lakewoodoh.net)